



# InfoTech News

Vol. 6 Issue 3

Information Technology Resource Management Council, Boise, ID

July 2002

*ITRMC Vision: Assure standardized, effective, and efficient statewide access to information and services.*

## 'Boot Camp' Preparations Continue

On October 8th, 2002, the ITRMC will host its annual *Digital Government Boot Camp for Idaho Policy Makers*, which will be held at the Boise Centre on the Grove. Since March of this year, the ITRMC Staff has been working to organize the program.

As of June 17th, six speakers have accepted invitations to participate in the event. They include: **Cathilea Robinett**, Executive Director, Center for Digital Government; **David J. Roberts**, Deputy Executive Director, SEARCH (The National Consortium for Justice Information and Statistics), Research & Technology Division; **John Loether**, Senior Technology Consultant, Compaq Computer Corp.; **Michael Overton**, Director, Statistical Analysis Center of the Nebraska Commission on Law Enforcement and Criminal Justice; **Jack Pellicci**, Group Vice President, Oracle Corp.; and **Harry Herington**, Executive Vice President, NIC (National Information Consortium).

'Boot Camp' invitees include Idaho legislators, elected officials, state agency directors, college and university presidents, mayors and county commissioners, Tribal representatives, and other government leaders and policy makers.

A program highlight, the **ITRMC Information Technology Achievement Awards program**, recognizing outstanding achievement in the use of information technology in Idaho, will again take place during the noon hour. Following the Awards Luncheon, attendees can attend one of three **breakout sessions** (new to the program) covering issues such as integrated justice information, trust and privacy, and an enterprise view of maintaining momentum in a time of limited fiscal resources.

To register online, go to:  
[www2.state.id.us/itrmc/projects/register.htm](http://www2.state.id.us/itrmc/projects/register.htm).

## New Look, Improved Navigation for ITRMC Home Page

Change is good, and we thought a new look for the ITRMC home page was in order! With the redesign of the page, navigational structure will also be updated, per feedback from guests to our site.

**New links** from the home page will include *Who We Are*; *Committees* (and Work Groups); *(State IT) Plan, Policies & Standards*; *Publications*; and *Events*. For faster navigation, **sub-menus** have been added to each menu item. This will allow users to access specific pages, publications, committee information, etc., right from the home page. Additionally, an area for **frequently chosen links** will be designated for user convenience.

Agencies and institutions of higher education, let us know of your **award-winning applications**, as we will continue to post Idaho digital government recognized for excellence on the ITRMC Web site.



Look for the revised ITRMC home page in mid-July 2002.

— Please visit us at <http://www2.state.id.us/itrmc/> —

## Council Update: Recent Meetings\*

### June 19, 2002

- **State Controller J.D. Williams**, with **Steve Kenyon** and **Steve Allison** (State Controller's Office, or SCO), provided information on progress made on various **SCO online applications**.
- **Kevin Iwersen**, Division of IT & Communication Services (DITCS), gave a status update on **securing e-government**.
- The Council received reports from the following ITRMC standing committees and task force work groups: **E-911 Systems Subcommittee** of the ITRMC Public Safety, Emergency Communication Committee; **Secure Access to Applications & Data (SATAD) Work Group**; and **Enterprise E-Mail Service Work Group**.
- **Bill Farnsworth**, ITRMC Staff, received Council consensus to move forward with the formation of a steering group to gather information on what is needed to develop a **State employee portal**. The group would then work with agencies to develop the portal.
- **Brief updates** were given on the following: 2002 Digital Government Boot Camp for Idaho Policy Makers, agency IT plans and major projects report, IDANET, state Purchasing contracts, and Access Idaho.
- **Revisions to ITRMC IT policies\*\* 2030 & 1020 and ITRMC IT Enterprise Standard 2120\*\* were approved**, as well as **ITRMC IT Enterprise Guidelines\*\* G215 & G225**.
- **Nathan Bentley**, ITRMC Staff, received Council consensus to ask **Gail Ewart**, Maxim Technologies, to participate on the **Idaho Geospatial Committee (IGC)** as the private industry representative.

### April 24, 2002

- The Council was presented an overview of the Idaho **State Tax Commission's Five-Year GIS/IT Plan proposal**.
- **Representative Elmer Martinez** was introduced as the newest member of ITRMC.
- **ITRMC IT Policy 5010\*\*** (with amended language under 'Web Content', **ITRMC IT enterprise standards\*\* 3510, 3520, 3530, 3540, 3550 & 5120**, and **ITRMC IT Enterprise Guideline G310\*\*** were approved.
- **Revisions to ITRMC IT policies\*\* 2010 & 3020**, and **ITRMC IT enterprise standards\*\* 2100, 2110, 3100, 3110, 3120, and 3220** were approved.
- The Council received reports from the following ITRMC standing committees and task force work groups: **Enterprise IT Security & Business Recovery Work Group**; **Enterprise E-Mail Service Work Group**; **Idaho Geospatial Committee (IGC)**; and **SATAD Work Group**.
- **Brief updates** were given on: ITTP; IDANET; Access Idaho; the Intermountain GIS Users Conference; GIS center research; the NASTD 2002 Western Region Meeting; 2002 'Boot Camp'; agency IT plans/projects report; and a December 11th program to be presented in Boise by *Government Technology* magazine.

\*Full copies of approved ITRMC minutes available on-line:  
<http://www2.state.id.us/itrmc/council/mtgmins.htm>

\*\*For more information go to: <http://www2.state.id.us/itrmc/>

## ITRMC Members

### Chairman:

**Pam Ahrens**, Dept. of Administration  
(208) 332-1824, [pahrens@adm.state.id.us](mailto:pahrens@adm.state.id.us)

### Elected Officers:

**J.D. Williams**, State Controller  
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**Dr. Marilyn Howard**,  
Superintendent of Public Instruction  
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### Legislative Appointments:

**Senator Hal Bunderson**, Meridian  
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**Senator Bert C. Marley**, McCammon  
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**Representative Lee Gagner**, Idaho Falls  
(208) 522-4580, [lgagner@aol.com](mailto:lgagner@aol.com)

**Rep. Elmer Martinez**, Pocatello  
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### Executive Agency Officers:

**Dwight Bower**, Transportation Dept.  
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**Karl Kurtz**, Dept. of Health & Welfare  
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### Public Safety Official:

**E.D. Strickfaden**, Idaho State Police  
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### Agency Information Systems Mgr.:

**Steve Wilson**, State Tax Commission  
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### Judiciary Appointment:

**John Peay**, Idaho Supreme Court  
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### State Board of Education:

**Gary Stivers**, Executive Director  
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### Rural Interests Representative:

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### Local Government Representative:

**Ken Harward**, Assn. of Idaho Cities  
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### Industry IT Executive:

**Roger Parks**, J.R. Simplot Co.  
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# Committee / Work Group Activities

## Access Idaho Steering Committee (Chairman: Bill Farnsworth, ITRMC Staff)

Recent approvals by the Steering Committee: a Service Level Agreement (SLA) for the Dept. of Commerce; and addendums and/or addendum amendments to the Idaho Real Estate and State Tax commissions, and the Idaho Transportation Dept. SLAs.

\*For more information, go to: <http://www.state.id.us/ai/about.html>

## Idaho Geospatial Committee (IGC) (Chairman: Liza Fox, Idaho Transportation Department)

On April 4th, the IGC voted to recognize INSIDE Idaho ([www.insideidaho.org](http://www.insideidaho.org)) as the State's official geospatial data clearinghouse. Members again endorsed the Idaho State Tax Commission's Five-Year GIS/IT Plan in concept, under the provision that a) local government concerns were addressed, and b) the Assessor's Association endorse the formal plan; and authorized McDonald to present the Plan to the ITRMC.

\*For more info, go to: <http://www2.state.id.us/itrmc/council/igc/about.htm>

## Enterprise IT Security and Business Recovery Work Group (Chairman: Karl Kurtz, Dept. of Health and Welfare)

At its April 15th meeting, the Work Group was briefed on a draft mutual aid agreement, in which the Idaho State Tax Commission (STC) and Department of Correction had agreed to sign. The agreement was essentially a blueprint, or roadmap, to help agencies get started if assistance was needed from another entity in the event of a disaster/emergency.

\*For more info, go to: <http://www2.state.id.us/itrmc/council/committees.htm#itsecurity>

## Enterprise E-Mail Service Work Group (Chairman: Steve Wilson, Idaho State Tax Commission)

On April 17th, the Work Group had discussed results of a survey (based on a list of issues identified at its first meeting) sent to 60 State agencies, which had a total return rate of 73%; and participated in a brainstorming session to identify components of the ideal system. At its next meeting, the group reviewed a document prepared by the ITRMC Staff—Features of Enterprise E-Mail Service; and discussed what other states have already done, or are doing, in this area..

\*For more info, go to: <http://www2.state.id.us/itrmc/council/committees.htm#email>

## Public Safety, Emergency Communication Committee (Chairman: Major General John Kane, Military Division)

E-911 Systems Subcommittee: At the June 19th ITRMC meeting, Subcommittee Chairman Ada County Sheriff Vaughn Killeen was invited to speak to the Legislative Interim Committee on E-Commerce on the group's efforts to implement E-911.

Trunked Radio Subcommittee: Subcommittee Chairman Major David Rich recommended a consultant be hired (with Federal grant monies) to lay out a specific, step-by-step design and implementation plan for a trunked radio system.

\*For more info, go to: <http://www2.state.id.us/itrmc/council/committees.htm#publicsafety>

## Secure Access to Applications and Data (SATAD) Work Group (Chairman: J.D. Williams, State Controller)

A substantial number of replies was received in response to a request for information (RFI) sent to vendors, and were analyzed. The group developed a draft request for proposal (RFP) by Friday, June 28, 2002, and will finalize the draft in early July.

\*For more info, go to: <http://www2.state.id.us/itrmc/council/committees.htm#satad>

## Year 2002 ITRMC Meeting Dates

### \* Next Meeting \*

**Wednesday, August 21st from 8:30 to 11:30 a.m.**

East Conference Room, J.R. Williams Building,  
700 West State, Boise, ID

**Tuesday, October 8—8 a.m. to 5 p.m.**

Boise Centre on the Grove, Boise, Idaho

**'02 Digital Govt. 'Boot Camp' for Idaho Policy Makers**

**Wednesday, December 11—1:30 to 4 p.m.,**

East Conference Room, J.R. Williams Building

Note: All meetings are subject to change.

Please check our Web site for an update—<http://www2.state.id.us/itrmc>



## 'Building Electronic Government for a New America'

### \*Program produced and hosted by:

*Government Technology* magazine

When: December 11th, 8:30 a.m. to 12:30 p.m.

Where: Grove Hotel, 245 S. Capitol Blvd.

Purpose: To bring together state and local govt. executives interested in the acquisition & deployment of Information Technology

Keynote/Presenters: Prominent speakers will be arranged by *Government Technology*

\*Idaho is one of eight states to participate in the program, which is customized for each state.

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## ***Featured ITRMC IT Achievement*** ***Award-Winning Application*** **Electronic Council Packet**

For many years, the City of Boise has recognized the benefits of using technology to make scarce resources stretch further. The electronic council packet (e-packet) is an effort to fulfill one of the city's strategic goals—to improve internal and external communication—by reducing the cost of government while providing more complete and instantaneous information to both the council and the public.

### ***Project Highlights***

- Council and mayor e-packet uploaded to provide agendas and backup documents for council meeting.
- E-packet weighs 8 ounces and replaces a paper packet that weighed up to 10 pounds, a set of City Code books that weighed approximately 15 pounds, and a file cabinet.
- Electronic information is keyword-searchable for improved research capabilities that replace the repetitive manual tasks of copying, sorting, filing, indexing, and distributing.
- Electronic information found on the e-packet is also available on the Internet for use by the public and city staff, without additional conversion processes.
- E-packet reduces the cost of providing information for council meetings by approximately \$40,000 annually for a one-time investment of less than \$12,000 with a payback period of approximately five months.

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**InfoTech News** is a newsletter for the **Information Technology Resource Management Council**. Anyone wishing to contribute information and ideas for future articles; has questions regarding the Council and its Mission, the **ITRMC Staff** and its activities; or would like to be on the mailing list, please contact:

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